FARMINGTON BOARD OF SELECTMEN

Tuesday, March 10, 2015

Chairman Ryan Morgan called the meeting to order at 6:30 P.M. with the following members present: Andrew Buckland, Joshua Bell and Michael Fogg. Stephan Bunker was unable to attend. Town Manager Richard Davis, Town Secretary Linda Grant, Fire Rescue Chief Terry Bell and Captain Tim Hardy, Code Enforcement Officer Steve Kaiser, Channel 11, and members of the press and public were also in attendance.

ITEM 1: Pledge of Allegiance to the Flag

Chairman Ryan Morgan led those present in the Pledge of Allegiance to the Flag.

ITEM 2: To Hold a Hearing to Determine whether a Structure owned by Shawn Grant, Located at 171 Croswell Road, on Lot 27, Map U-1 of the Current Tax Maps of the Town of Farmington, Maine, on file at 153 Farmington Falls Road, is Dangerous or a Nuisance within the Meaning of 17 M.R.S. §2851.

Chairman Ryan Morgan opened the Public Hearing under Item 2 at 6:31 P.M.

Town Manager Richard Davis and Code Enforcement Officer Steve Kaiser reviewed the history and background material pertaining to this matter. Mr. Davis handed out a copy of a letter from Shawn Grant to Steve Kaiser dated March 9, 2015 which included a six-page proposed plan of correction. Fire Rescue Captain/Fire Inspector Tim Hardy reviewed the violations and cited the imminent corrections to be made. Property owner Shawn Grant was present and reviewed with the Selectmen the violations, those violations that have been corrected to date, and prioritization and timeline of his proposed correction plan. Resident Bob Vallette joined in the discussion. Discussion included the implementation of a Consent Agreement; trash removal; and tenant enforcement notification responsibility.

Chairman Ryan Morgan closed the Public Hearing under Item 2 at 6:56 P.M.

Joshua Bell moved to authorize Code Enforcement Officer Steve Kaiser to draft a Consent Agreement, with all deficiencies to be corrected by April 10, 2015; Michael Fogg seconded.

VOTE	AFFIRMATIVE	4	ABSENT	1	MOTION CARRIED
		(Stephan Bunker)			

ITEM 3: To Review and Approve the Single Assessor's Employment Contract with John E. O'Donnell and the Contract for Assessing Services with John E. O'Donnell & Associates

Richard Davis explained the purpose of two separate contracts and reviewed both. He reported that he spoke with Michael O'Donnell today and he is in concurrence with both contracts.

Michael Fogg moved to approve the Single Assessor's Employment Contract with John E. O'Donnell and the Contract for Assessing Services with John E. O'Donnell & Associates; Joshua Bell seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

The Selectmen signed both contracts.

ITEM 4: To Authorize the Town Manager to Engage the Service of Lincoln/Haney Associates, Inc. for Roof Structural Repairs and Re-roofing at the Wastewater Treatment Facility Control Building and Re-roofing of the Septic Receiving Building

Richard Davis stated that pursuant to the Selectmen's authorization under Item 5 of their March 24th meeting, he contacted Lincoln/Haney Associates, Inc. and as a result has received a revised proposal from Michael Cunningham of Lincoln/Haney that combines all of the work under one contract. He pointed out that the Independent Roof Services, Inc. contract that has been incorporated into the revised Lincoln/Haney contract is identical to IRS's former independent proposal. Ryan Morgan pointed out the error that Lincoln/Haney had made in the markup percentage amount, which Mr. Davis noted.

Ryan Morgan moved to authorize the Town Manager to engage the service of Lincoln/Haney Associates, Inc. for roof structural repairs and re-roofing at the Wastewater Treatment Facility Control Building and re-roofing of the Septic Receiving Building; Joshua Bell seconded.

Mr. Davis clarified for Michael Fogg which building will receive which repair.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

ITEM 5: To Discuss the Public Meeting Scheduled for March 17, 2015 at 6:30 P.M. at the Community Center regarding the Wilton Road Safety Study and Recommendations for Traffic Pattern Modifications

Richard Davis reviewed a letter dated February 18, 2015 and material from George Macdougall of MaineDOT. He also reviewed the recommendations of the Farmington Transportation Advisory Committee (FTAC), based on a Road Safety and Mobility Study dated February 26, 2015. Said study was received during one of several meetings the FTAC had with MaineDOT Region 3 Traffic Engineer Dennis Emidy. Mr. Davis reported that the public meeting will be held at the Community Center because of the potential for a large number of attendees. He pointed out that if the Selectmen approve the MaineDOT recommendations, the change will not take place until the road is reconstructed in 2016 or 2017. Opinions, concerns and proposals were heard from the Selectmen, Ryan Morgan as a resident of the Wilton Road, Town resident Bob Vallette, and Franklin Journal reporter Ann Bryant as an employee of a Wilton Road business. Discussion included the proposed traffic pattern, a suggestion to change the striping this year when the annual restriping occurs as a trial, talking with business owners along the Wilton Road, emergency response vehicles, and breakdown lanes.

ITEM 6: To Approve an Agreement to Issue a Construction Overlimit Permit to the Contractor for Maine DOT Project Number NHPP-2256(900)

Richard Davis reviewed the Agreement and pointed out that others have been presented and approved in the past.

Michael Fogg moved to approve an Agreement to issue a Construction Overlimit Permit to the contractor for Maine DOT Project Number NHPP-2256(900); Joshua Bell seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

The Selectmen signed the Agreement.

ITEM 7: To Consider Purchasing an Advertisement in Discover Maine Magazine

Richard Davis reported that he was contacted by Senior Account Manager Christopher Girouard to purchase an advertisement for the Town. Mr. Davis reviewed the email request and rate sheet dated March 3, 2015, and suggested that the ad could be funded from the Special Projects account. Mr. Davis also explained the difference between the Paper Talks and Discover Maine magazines. The Selectmen discussed the coverage time and area, as well as which size/cost ad to purchase. ITEM 7: To Consider Purchasing an Advertisement in *Discover Maine Magazine* (Cont.)

Michael Fogg moved to purchase a 1/6 Page Color Horizontal 2.35 X 5.02 ad in the *Discover Maine Magazine* at a cost of \$395.00, with funding to come from the Special Projects account; Joshua Bell seconded.

The Selectmen reviewed past projects that have been funded from the Selectmen's discretionary account.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

ITEM 8: To Consider the Application of Andrew Marble to Serve on the Board of Appeals

Richard Davis reviewed Andrew Marble's application to serve on the Board of Appeals.

Ryan Morgan moved to appoint Andrew Marble to fill a 2015 vacancy on the Appeals Board; Joshua Bell seconded.

- VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)
- ITEM 9: To Approve the Minutes of February 3, 10, and 24, 2015

Michael Fogg moved to approve the minutes of February 3, 2015, and table the minutes of February 10 and 24, 2015 as they were not yet available; Ryan Morgan seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

- **ITEM 10:** To Discuss Other Business
 - A) Richard Davis reported that he received a call from Tabatha Emery at RSU 9 stating that the Superintendent would like to meet with the Selectmen to discuss the upcoming school budget process. He further stated that since the School Board and Selectmen both meet on the same dates, Ms. Emery will be checking with the Superintendent for other possible dates to meet.
 - **B**) Richard Davis reported that he will be advertising soon to hire a part-time laborer for the Transfer Station due to the departure of the Public Works seasonal employee who was also working at the Transfer Station. He pointed out that the 20-hour per week position was already budgeted so there will be no extra cost other than the advertising.

ITEM 10: To Discuss Other Business (Cont.)

- C) Joshua Bell pointed out that this is Ryan Morgan's last meeting as a Selectman and on behalf of the others thanked him for his years of service on the Board of Selectmen.
- **D**) Michael Fogg encouraged the Board of Selectmen to go to the Public Meeting on the Wilton Road proposal on March 17th fully prepared to defend or support the proposal. To address the Selectmen's concerns regarding understanding the configuration of the traffic pattern changes, Richard Davis displayed and reviewed the map of proposed changes. Discussion included tractor trailer truck access to the Irving Big Stop, as well as the potential bottle neck effect at the Knowlton Corner Road/Wilton Road intersection when Mt. Blue High School students are dismissed.
- **E**) Ryan Morgan highly encouraged attendance by the Selectmen at the School Board budget meetings in order to represent the taxpayers of the Town of Farmington, as the School Board members are told when elected that they are there to represent the District.

There being no further business to come before the Board, Andrew Buckland moved to adjourn at 8:07 P.M.; Joshua Bell seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

Minutes respectfully submitted by Linda H. Grant.

Stephan M. Bunker – Secretary